



RIO SALADO COLLEGE ASSOCIATE IN APPLIED SCIENCE IN MILITARY LEADERSHIP DEGREE PROCESS

1. Print, sign, date and fax the [Rio Salado College Unofficial Transcript Evaluation](#) fax sheet to Rio Salado College (RSC) – notifying them you would like an unofficial transcript review.

2. Have **official transcripts** mailed to the address on the above fax sheet:

a. Contact the Registrar of any school you've attended – request official transcripts be sent to RSC.

b. Request your AARTS, CCAF, or SMART transcript be sent to RSC:

Army – Click the below AARTS Web Link:

<https://aartstranscript.army.mil/>

Air Force – Click the below CCAF Web Link:

<http://www.maxwell.af.mil/au/ccaf/transcripts.asp>

Navy/USMC – Click the below SMART Web Link:

<https://www.navycollege.navy.mil/transcript.html>

3. RSC will review your transcripts and provide you an unofficial review indicating what credits were accepted and what are the remaining credits/courses needed to complete the program. **RSC has a 12-credit minimum – you must take at least 12 credits at RSC to earn their AAS degree.**

4. We will also receive a copy of this unofficial review and build an education plan to help you complete your program and get you started with your classes.

5. Register for and complete 5 core UCCS courses.

6. Transfer into and formally enroll in RSC to complete the remainder of your AAS degree program.